

**INDIANA ARTS COMMISSION
COMMITTEE ON THE FUTURE MEETING
IAC CONFERENCE ROOM
IGCS - ROOM W072
INDIANAPOLIS, IN 46204
FEBRUARY 18, 2000
10:00 AM - 1:00 PM**

MEETING MINUTES

I. Welcome and Introductions

The meeting was called to order by Mr. Agostino at 10:00 a.m.

Committee members present were: Donald Agostino, Cliff Lambert; via conference call, Louis Ortiz, and Willis Clark.

IAC staff present were: Dorothy L. Ilgen, Executive Director, Mellie T. Tolentino, Jennifer Johnson-Wade, James Bullock, Stephanie Croaning, and Bobbie Garver.

Guest present were: Laura Mandales, and Bill Keens; Wolf Keens & Co.

Not Present: Jim Bodenmiller, and Sandra Neale, executive Officio.

II. Approval of Meeting Agenda

There was no action taken because of insufficient quorum in attendance.

III. Approval of the December 9, 1999 Committee Meeting Minutes

There was no action taken because of insufficient quorum in attendance.

IV. Approval of IAC Regional Partnership Initiative Administrative Policies (4th Draft)

The Committee reviewed the final draft of the Regional Partnership Initiative Administrative Policies (4th Draft) and is recommending that it be presented to the full Commission during the March 2000 Quarterly Commission meeting. No action could be taken due to lack of quorum.

V. Agency Financial Plans (See Attachment A.)

• **FY 1999 Revised Financial Plan**

Ms. Ilgen reported that an internal review of the agency's fiscal records revealed that there was an additional \$140,874 in federal funds that should have been reported as carry forward from previous years. This amount is a combination of federal funds from two fiscal years. \$17,362 from FY98 plus \$123,512 from FY99. She added that Marita King from Family Social Services Administration (FSSA) conducted an internal review of the IAC's fiscal records to ascertain that the additional funds were actually available. Ms. Ilgen recommended that the additional \$140,874 be rolled over to FY2000 and the same amount from FY2000 funds be carried forward to FY2001. Ms. Ilgen mentioned that the IAC has the flexibility to move federal funds from grants to administration.

Ms. Ilgen added that a list of outstanding final grant reports from FY99 showed accounts payable totaling \$13,912 as of February 18, 2000. Of this amount, \$6,715 was identified from grants that were withdrawn, and in order to closeout the 1999 federal grants the IAC staff recommends that the funds be used to help pay for the low digital copier in FY2000. The staff recommended that the IAC cancel final grant payments to grantees that have delinquent final grant reports by March 1, 2000.

• **FY 2000 Financial Plan**

Ms. Ilgen mentioned that out of the \$100,000 allotted for the Capacity Building Program (CBP), only \$56,419 was awarded as of December 1999. At the same time the Commission approved moving \$6,535 from the unused allotment for CBP to the Individual Artist Program (IAP) leaving a balance of \$37,046.

- **Discussion on Arts Midwest**

Ms. Ilgen stated that historically, the IAC paid for Arts Midwest dues out of state administration funds. However, with planned reduction of a 5% cut in the IAC's budget, the Commission decided to discontinue payment of Arts Midwest dues. Unfortunately, non-payment of Arts Midwest dues has created a negative effect on some Indiana presenting organizations, which get fee support from Arts Midwest to underwrite the costs of bringing touring artists to Indiana venues. A recommendation was made to transfer to administration the unused portion of the CBP funds amounting to \$37,046 in FY2000 and \$51,788 in FY2001. Of this amount, \$33,079 would be reallocated for Arts Midwest dues in FY2000, and \$38,448 reallocated in FY2001. The balance would fund other miscellaneous expenditures, such as printing.

The Committee's consensus was made to pay the current fiscal year and next fiscal year Art Midwest dues. However, Mr. Clark suggested that a real discussion between the IAC and Arts Midwest should take place about Arts Midwest' role and what they are doing with their money. Mr. Ortiz concurred.

- **FY 2001 Financial Plan**

Ms. Ilgen mentioned that the IAC's NEA grant award for FY2001 are as follows: Basic State Plan - \$398,800 (\$7,100 less than FY2000 grant), Arts Education - \$41,900 (\$14,000 more than FY2000 grant) and Underserved Communities - \$36,600 (\$900 more than FY2000) for a total of \$477,300. Even though the NEA's budget was passed on to the State Arts Agencies, the IAC received a \$7,800 overall increase in it's State and Regional Partnership grant.

Adjustments were made to the FY2001 Allocation Plan to reflect the above amounts as well as the following: (1) \$62,967 – additional grant to the Regional Partnership to finish Phase I & II of Common Ground Technology Program, (2) \$10,000 – additional funds for Folk Arts Initiative to pay for more field workers, and (3) \$35,000 – for Cultural Trust Fund Raising.

VI. **2001 - 2003 Budget Biennium Planning**

Ms. Ilgen mentioned as of February 2000, the IAC had not received budget policies and instructions from the State Budget Agency. She noted that the additional \$750,000 appropriated for grants for the current biennium needs to be included in the IAC's FY 2001-2003 base budget.

VII. **Overview of Planning Process: Bill Keens and Laura Mandeles, Wolf, Keens & Co.**

Mrs. Mandeles began with an overview of the Headline News sheet that was passed out (See Attachment B). Mrs. Mandeles added that, as an attempt of finding out what are the priorities concerning the arts in Indiana; she interviewed about twenty people around the state, including Commissioners, Regional Partner representatives, and arts administrators. Mrs. Mandeles noted that she has received a lot of positive feedback from these interviews. The IAC has the opportunity to look at different roles as an agency, such as: partnership development, funding, facilitating, and resource development technology. The strategic planning needs to look at the whole picture - not just the state legislature, but all the potential partners including commissioners, regional partners, community foundations, other local funders, and arts advocates. Ms. Mandeles explained that interviewees want to see more information about the roles that would be valuable or feasible to the IAC.

Mr. Keens gave a presentation and explained the four strategic planning quadrants, which are:

- Quadrant #1:** The first step is to look at what needs to be done to strengthen & secure the IAC's capacity as a network, organizer, partner, and unique statewide agency.
- Quadrant #2:** Acknowledge what the existing network (RPI) needs to strengthen & secure its core individually for the capacity of those in their network.
- Quadrant #3:** Expand the network and find new partners to enlarge the network. How can we best create, or add into our network; legislatures, cultural tourism, etc. so that they can contribute to our success.
- Quadrant #4:** Put together what we have done to develop and coordinate a plan with multiple resources to strengthen our stability.

VIII. Discussion and Decision

- **Address the 7 Key points from findings**

Mrs. Mandeles discussed key points.

1. RPI has a big potential for the arts in Indiana.
2. Money, money, money, time and people.
3. Forming together the whole picture; IAC staff, Commissioners, Regional Partners, and Advocacy.
4. Modeling a different strategy, different direction for resources, which can function on multiple levels.
5. Quality- means communicating excitement, and meaning.
6. Identify multiple resources on multiple levels.
7. Advantages of promotional events- how to use events to attract the city councils, and county commissioners.

- **What questions do we want continued planning to answer**

1. What do we need to do to strengthen and secure the IAC's capacity as a network organizer, partner, and unique statewide agency?
2. What does the existing network (RPI) need to secure and strengthen its core individually for the capacity of those in the network?
3. How do we create, evolve and/or add new partners to the network so that they can contribute to our success.
4. What does all of this mean, how do we tie it all together? How do we develop and coordinate a plan with multiple resources?

IX. Next Steps

- **Potential Participants in Focus Groups**

There was lengthy discussion concerning ideas on forming focus groups. Mrs. Mandeles added that the document passed around was a discussion paper that was intended to get everyone thinking about what a strategic plan should look like and be about. Is there a way?

Mrs. Mandeles stated Wolf Keens & Co. will conduct four focus group sessions in April with an additional focus group session of Commissioners in June 2000. Based on their findings, they will then develop strategies that they believe will best fit the IAC's, and Regional Partners needs. Mrs. Mandeles asked for any suggestions on specific topics to be addressed during these sessions. Mrs. Mandeles will be working with Ms. Ilgen to develop some topics, and participants for the focus sessions.

- **FY 2002 - 2003 Budget Impact**

Ms. Ilgen gave an overview of the budget impact. She noted that the IAC created the Regional Partnership Initiative from existing resources, but this would not be as feasible for other new initiatives.

- **Other Business**

Mr. Clark suggested that the Regional Partners be canvassed in order to find a replacement for Cricket Appel on the Committee on the Future.

Mr. Clark announced that the first lady, Mrs. Judy O'Bannon, will be sponsoring a series of evenings to celebrate a variety of things Indiana folks are good at. He noted that "Literature in the Arts" will be held in Indianapolis on June 20, 2000 and will involve writers around the state. There will also be the "Painters Group" which is a group of artists who painted pictures from every county in Indiana. Mr. Clark added that he and Ms. Stack are part of a planning committee for this event.

Mr. Clark said that he is excited about the process of putting a good plan together to help the IAC do a better job of telling its story.

Ms. Ilgen noted that the Governor's office has finalized four out of five appointments. The two of the candidates recommended by the IAC withdrew their names due to business or family commitments. Ms. Ilgen mentioned that the IAC is encouraged to submit additional names. Ms. Ilgen suggests that the IAC continue to look for someone with a legislative background.

X. Adjourn

The meeting was adjourned at 12:50 pm.

Willis Clark, Chairman